

No.A-34012/14/2009-DP&AR(EXAM)
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

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Puducherry, dt: 08.03.2010

ADMISSION INTIMATION

LIMITED COMPETITIVE EXAMINATION FOR THE POST OF UPPER DIVISION CLERK FROM AMONGST LDCs WHO HAVE COMPLETED 3 YEARS OF CONTINUOUS SERVICE AND PASSED THE PRESCRIBED DEPARTMENTAL TESTS.

Thiru/Tmt./Selvi. *.....

with reference to his/her application is informed that the Limited Departmental Competitive Examination for the **211** posts of Upper Division Clerk (UR-174, SC-31 & P.H.-06) is scheduled to be held on Saturday, the 10th April, 2010 at the following centre(s), in pursuance of the I.D.Note/Memorandum No. A. 34012/14/2009-DP&AR(Exam), dated 10.06.2009:-

- (i) BHARATHIDASAN GOVT. COLLEGE FOR WOMEN, PUDUCHERRY
- (ii) AVVAIYAR GOVT. COLLEGE FOR WOMEN, KARAIKAL
- (iii) JAWAHARLAL NEHRU GOVT. HIGHER SECONDARY SCHOOL, MAHE
- (iv) O/O THE REGIONAL ADMINISTRATOR, YANAM,

as per the time table indicated below:-

Date	Subjects	Time
10.04.2010 (Saturday)	Short Essay and General English(without books)	09.30 to 12.30 Hrs.
10.04.2010 (Saturday)	General Knowledge including Geography of India(without books)	15.00 to 17.00 Hrs.

The subjects of the examination, time allowed and the maximum marks for each subject shall be as follows:-

Subject allowed	Maximum Marks	Time allowed
1. Short Essay and General English (<u>without books</u>)		
(a) Short Essay	100	3 hours
(b) General English	100	
	} 200	
2. General Knowledge including Geography Of India (Objective type) (<u>without books</u>)	100	2 hours

- (i) Candidates who score a minimum marks of 40% in each paper only will be considered eligible for inclusion of their name in the merit list. In respect of SC candidates, there will be relaxation of 5% of marks in each paper for eligibility.
- (ii) The merit list will be drawn based on the performance of the candidate in both papers and category-wise as per the reservation requirements.

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- (iii) The Paper must be answered in English.
- (iv) Marks will not be allotted for mere superficial knowledge.
- (v) Deduction upto five percent of Maximum Marks will be made for illegible handwriting.
- (vi) Credit will be given for orderly, effective and exact expression combined with due economy of words in all subjects of the examination.

2. Syllabus of the Examination:

GENERAL ENGLISH AND SHORT ESSAY:-

- (i) Short Essay
- (ii) General English- (a) Drafting (b) Precise writing and (c) Applied Grammar

GENERAL KNOWLEDGE INCLUDING GEOGRAPHY OF INDIA

The question will be in objective type. Knowledge of current events and of such matters of day-today observations and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. The paper will include questions generally on History, General Economics and Geography of India particularly related to the Union Territory of Puducherry.

3. The admission may be deemed to be provisional. He/ She may please note that if at any stage after issue of this Admission Intimation, if he/she is found to be ineligible for admission to the examination, his/her admission will be cancelled.

4. In the event of his/her selection to the post, his/her appointment will be subject to his/her fulfilling all the conditions of eligibility and also the correctness of the information furnished in the application.

5. The candidate should bring an Identification Certificate in the prescribed form (attached herewith) duly signed and attested by the Head of Department/Office along with the photo Identity Card issued by the Department/Office concerned. In the event of non-availability of Identity Card issued by the Department, the candidate is advised to affix the photo identity in the Identification Certificate duly attested by the Head of Department/Office.

6. No candidate shall be admitted to the examination hall after half-an-hour of the commencement of the examination. No candidate shall be permitted to leave the examination hall until half-an-hour has elapsed after the commencement of the examination and during the last 5 minutes of the allotted time. The decision of the Supervisor, as to whether the time as indicated above for admission to or leaving the examination hall is over or not, and regarding expiry of the allotted time shall be final.

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7. The candidate must write his/her name and official address only in the fly slip attached in the first page of the Answer Book.

8. Inside the Answer Book, he/she must not write his/her Hall Ticket number or name, anywhere.

9. Mobile phones are prohibited in the examination centre. The candidate must abide by such instructions which may be given by the Supervisor/Invigilator of the examination. If the candidate fails to do so or indulges in disorderly or improper conduct, he/she will render himself/herself liable to expulsion from the Examination Hall and or such punishment as the Government may deem fit to impose.

10. The seat number allotted to the candidate in the examination hall is

11. The candidate should bring this Admission Intimation for both sessions to secure admission and be present in the Examination Hall half-an-hour before the commencement of the examination. He/She is also informed that no books/guides should be brought to the examination hall.

12. Candidates are requested to bring Pen /Ball-point pen, HB Pencil and eraser.

(GIDDI MRUTHYUNJAYA DURGA RAO)
UNDER SECRETARY TO GOVERNMENT

To

Thiru/Tmt./Selvi.

* As in the Annexure.

(THROUGH PROPER CHANNEL)

In case the candidate is not working at present under their control due to transfer / promotion etc., this hall ticket may be sent to the Department / Office where he/she is now working, instead of returning to this Department.

Copy to:

1. The Collector, Karaikal (with a list of candidates)
2. The Regional Administrator, Mahe/Yanam(with a list of candidates)
3. The Principal, Bharathidasan Govt. College for Women, Puducherry
4. The Principal, Avvaiyar Govt. College for Women, Karaikal
5. The Principal, Jawarharlal Nehru Govt. Higher Secondary School, Mahe
6. The P.S. to Chief Secretary, Puducherry
7. The P.A. to Special Secretary(Personnel), Puducherry